

- Reduced Course Load is an accommodation which if approved by the Office of Disability Resources (ODR) allows students to take a reduced course load while maintaining full-time status. Students will be required to renew their accommodation for reduced course load each term and must do so prior to week 1 of each term.
- The reduced course load will only be valid for the term specified on the Accommodation Verification Letter, sent directly from ODR to Cappie McKoy. Additionally, reduced course load is not retroactive and cannot be used for a previous term.
- While the accommodation for the Reduced Course Load is approved by ODR, students are required to meet with Cappie McKoy to discuss before the end of week 1 of each term prior to reducing their course load. Cappie's information can be found below:

Cappie McKoy, M.Ed.

Director of Compliance

Enrollment Management and Student Success/Office of the Registrar

Cam38@drexel.edu

- The approval of a reduced course load will result in an adjusted Federal financial aid package in accordance with regulations and in an effort to preserve the student's eligibility for aid. External scholarships will be prorated per the policy of the scholarships donor/trustee (*please refer to the specifications of the approved scholarship prior to reducing courses*). Drexel scholarships/grants are subject to proration as follows:
 - **Registration of 9-11.5 credits:** Drexel scholarships, grants, and awards – 75% of full-time amount
 - **Registration of 6-8.5 credits:** Drexel scholarships, grants, and awards – 50% of full-time amount
 - **Registration of 3-5.5 credits:** Drexel scholarships, grants, and awards – 25% of full-time amount
 - Note: *Federal Stafford Loan Eligibility: Eligibility will be reduced according to the total number of credit hours taken in the full academic year.*
- It is strongly suggested that students research all scholarship requirements prior to reducing their courses. External scholarships are subject to the requirements of the donor/trustee.
- Students approved for reduced course load must maintain satisfactory progress and meet all program requirements of their degree at Drexel.
- Students that have been approved for the accommodation of a reduced course load should be informed that there are implications of that status for their student account, financial assistance, and timeline of degree completion. Students are advised to discuss any concerns with Cappie McKoy, The Office of Financial Aid, their academic advisor.