



Department of Mathematics
College of Arts and Sciences

Course Number	
Sent to SRC	
Student Registered	
Number of Credits	

Independent Study Contract

Requests for Independent Study sections MUST be submitted by Wednesday of the first week of the term.

In general, approval is granted only for courses of sufficient level and workload that would be approvable as a regular course offering. Approval is not granted for courses that replicate or replace regularly offered courses, except under extenuating circumstances (explain under “reasons”), or that intend to circumvent the University’s billing system. Courses whose main purpose is “technical skills development” may only be approved for free elective credit.

This agreement is for the purpose of setting out the understanding of the student and the instructor concerning a proposed independent study (reading) course. The agreement should be sufficiently detailed so as to provide a clear guideline as to what is expected of the student. The grade in the course is based on the student completing the work outlined in a quality fashion and in a timely manner. The student and faculty member should be aware that this agreement is subject to the approval of the Graduate Advisor. Once all approvals are secured, the course will be put into the computer system and the student enrolled.

Student Name _____ ID# _____

Instructor Name _____ Term Offered _____

To be filled out by Student and Instructor:

Course Title _____

Number of Credits _____ Date work will be completed _____

☐ Undergraduate credits ☐ Graduate credits

Course Description _____

Assigned Reading (include both text names and authors and the specific pages and chapters that the student will cover in each text):_____

Written Assignments that the student will turn in and the dates on which each assignment is due (attach additional sheet if necessary)_____

Indicate whether or not the student will be expected to take any exams and if so indicate when, how many, and the nature of the exams (take-home, in-class, other.)

How often will the student and faculty member meet to discuss the work?_____

How will the final grade be determined?_____

Reason for taking this course as an independent study course:

___Course not offered regularly

___Schedule conflict for needed course

___No course exists for this topic

___Other_____

___Research project with
educational component

To Be Filled out by Advisor:

This course will be allowed to count toward:

☐ Mathematics Elective

☐ Free Elective

Student Date

Instructor Date

Curriculum Committee Chair Date

Department Head Date