



DREXEL UNIVERSITY

STAR

Scholars Program

Students Tackling Advanced Research

2013-14 STAR Scholars
Information Handout

Important Contact Information

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Timeline for 2012–2013 STAR Scholars

FALL TERM [October 2013–January 2014]

- ❖ Schedule your one-on-one meeting with Jaya or Suzanne.
- ❖ Research your research! See below for helpful links.

WINTER TERM [January 2014–March 2014]

- ❖ Solidify summer research plans by end of February, beginning of March.
- ❖ Apply for research position through Discover website.
- ❖ For Business students: Required to take Intro to Research Methods course in Spring (also available for Social Science students)
- ❖ Possibility of Research Methods course or equipment training session for Engineering Students

SPRING TERM [March 2014–June 2014]

- ❖ Attend MANDATORY Spring Orientation to receive information on following:
 - ❖ Summer housing
 - ❖ Hiring paperwork
- ❖ Complete and submit all HR paperwork by early May 2014 (deadline TBA).

SUMMER TERM [June 2014–August 2014]

- ❖ Participate in research from June 23–September 2, 2014.
- ❖ Participate in extracurricular programming during summer term: Library Research Workshop Series, Brown Bag Luncheon Series, Abstract Writing/Poster Design Workshops
- ❖ Design a research poster and write an abstract by the end of the summer.
- ❖ Attend and present research at the STAR Scholars Summer Showcase on **August 28, 2014** for mentors, friends, family, and the Drexel Community.

Your Responsibilities as a STAR Scholar

- ❖ **Maintain a cumulative GPA of 3.4 at *minimum* throughout your freshman year.** You will forfeit your spot in the STAR Scholars program if you fall below this minimum – NO EXCEPTIONS.
- ❖ **Find a faculty mentor.** You must do this by the end of the Winter Term. To solidify your summer research plans, you must apply for the position through the *Discover* website and let Suzanne and Jaya know who your faculty mentor is and what project you will be working on.
- ❖ **Be responsive to communication from the OUR Staff.** Much, if not all, of the information about STAR Scholars will be communicated through email, and it is IMPERATIVE that you respond to this communication promptly. This includes meeting deadlines for returning paperwork and scheduling meetings.
- ❖ **Be proactive about asking questions.** If you have questions or concerns about any aspect of the program, please do not hesitate to contact either Suzanne or Jaya.

**** During the STAR Summer Term ****

- ❖ You are *NOT* permitted to hold any other jobs on campus during your STAR Summer Term.
- ❖ You are permitted to take one (1) class during your STAR summer term at your Mentor's discretion and AT COST TO YOU. The STAR Scholars Program will *NOT* cover the cost of tuition for a summer course.
- ❖ While we do provide STAR Scholars with on-campus housing and a stipend, we do not cover the cost of food. Meal plans or other food expenses are your responsibility during the STAR Summer Term.
 - ❖ If you opt to live on campus during the summer, you *MUST* live in STAR housing.
 - ❖ You *MUST* attend the STAR Scholars Summer Showcase on **August 28, 2014**.

Notes about Summer Research Work Information

- ❖ You are expected to work 40 hours per week during the 10-week term. Details of your schedule will be worked out between you and your Mentor.
- ❖ As a STAR Scholar, you will be hired as a student employee of the Pennoni Honors College. You will be paid biweekly at a rate of \$10/hour. *Taxes will be deducted.* Note: It will be your responsibility to enter your hours through DrexelOne, or *you will not be paid.* If you neglect to enter your hours, you will only be able to recoup this money *after* Summer Term.
- ❖ Time off during your STAR summer term must be cleared by your faculty mentor, who will act as your manager, at least *one (1) week in advance.* Time off *MUST* be made up.
- ❖ More information about hiring and payroll procedures will be provided at the MANDATORY Spring Orientation.

Helpful Links

- ❖ Discover website | <http://www.drexel.edu/discover>
- ❖ Research in the College of Arts & Sciences | <http://www.drexel.edu/coas/research>
 - ❖ Research in LeBow | <http://www.lebow.drexel.edu/index.php>
 - ❖ Research in the College of Engineering | <http://www.drexel.edu/coe/research>
- ❖ Research in BioMed | http://www.biomed.drexel.edu/new04/Content/research/current_initiatives
 - ❖ Research at the iSchool | <http://www.ischool.drexel.edu/Home/Research>
 - ❖ Research at the College of Medicine | <http://www.drexelmed.edu/Home/Research.aspx>
- ❖ Research at the College of Nursing and Health Professions | <http://www.drexel.edu/cnhp/research>