DREXEL UNIVERSITY
International Students and Scholars Services
Student Affairs

TRANSFER IN FOR F-1/J-1 STUDENTS
POLICY

BEFORE ARRIVAL:

Tell the international student adviser at your current school that you are transferring to **Drexel University**. Your international student adviser must complete Drexel's ***Transfer-in Form (see back of the form)*** and return it via Fax or email to the International Students and Scholars Services office (ISSS) at Drexel University.

Note: ISSS **cannot** issue you a new I-20/DS-2019 until after you have been **confirmed for admission to Drexel** and submitted ALL of the following documents:

- ☐ ***Transfer-In Release Form*** submitted by your current International Student adviser
- ☐ Copy of your most current I-20 or DS-2019 form
- ☐ Original or copy of the I-20 application
- ☐ Copy of Financial Documents no less than 6months old (bank statement/affidavit of support letter /scholarship letter)
- ☐ Mailing address that your I-20 would like to be mailed

Note: As a transfer student you **cannot have a break** between the old school and the new one but instead you must begin classes the very next available term/quarter/semester. Hence, if you have graduated from a college or university in the U.S., your SEVIS record **must be released** to Drexel **before** the end of your 60 or 30 day grace period (post-graduation). If not, you will be out of status as **your F-1/J-1 immigration status will be completed and inactive.**

AFTER ARRIVAL:

When you arrive at Drexel, you must bring the following documents to ISSS **within the first 14 days of the beginning of the quarter (add/drop period):**

- Valid passport
- Valid F1/J1 Visa
- I-94 card (the white departure card in your passport)
- New Drexel I-20 or DS-2019

Failure to report to ISSS by the stated deadline and register for the next available quarter violates your F-1/J-1 immigration status and terminates your legal status in the United States.

Note: If you are a former student of Drexel University, you will need to check with your academic adviser and/or your college to ensure your return/readmission. Contact ISSS for required documentation which includes your readmission/returning letter from your academic adviser.

Welcome to Drexel University!

DREXEL UNIVERSITY
International Students and Scholars Services
Student Affairs

TRANSFER IN FOR F-1/J-1 STUDENTS FORM

This form must be completed by F-1 and J-1 students who are transferring to Drexel from a school, program, college and University or English Language program in the United States. Failure to complete this form and submit it timely may jeopardize your student status in the United States.

SECTION A- STUDENT Information-Please Print:

Last Name: _____ **First Name:** _____ **Middle:**_____

(As appears in the Passport)

Drexel Student ID #:_____ **Date of Birth:** ____/____/____ (mm/dd/yy) **Phone No.:** (____) -_____- _____

Quarter you intend to enroll at Drexel (Please check one):

☐ Fall 201___ ☐ Winter 201 ___ ☐ Spring 201 ___ ☐ Summer 201___

By signing below I authorize my current institution to release to Drexel University all records which might include personal information, student conduct reports, or available criminal records.

Student's Signature: X _____ **Today's Date:** ____/____/____ (mm/dd/yy)

SECTION B- International Student Adviser (Current School-DSO) – Please review and complete all that apply:

1. What is the last date of attendance at your institution? ____/____/____ (mm/dd/yy)
2. Is the student currently in good standing and authorized to attend your institution? ☐Yes ☐ No
   If **No**, please explain briefly why: _____
3. Does the student have a student conduct and/or criminal record? ☐Yes ☐ No
   If **Yes**, please explain briefly why: _____
4. **SEVIS Release Date:** ____/____/____ (mm/dd/yy) **SEVIS ID No:** _____
5. Please list all periods of Practical Training (CPT/OPT) or Academic Training (J-1 students) Full/Part time:

☐ Curricular Practical Training: Start Date: ____/____/____ End Date: ____/____/____ FT___ PT___

☐ Optional Practical Training: Start Date: ____/____/____ End Date: ____/____/____ FT___ PT___

☐ Academic J-1 Training: Start Date: ____/____/____ End Date: ____/____/____ FT___ PT___

Additional Comments: _____

Please Release SEVIS record to **"Drexel University"-** SEVIS School Code**: PHI214F00230000. Please be aware that Drexel University <u>does not</u> accept TERMINATED or INACTIVE SEVIS records. Please contact ISSS before transferring.**

Full Name: _____ **Signature: X** _____ **E-mail:** _____

Institution's Name: _____ **Phone No.:** (____) -_____- _____ **Date:** ____/____/____ (mm/dd/yy)

Please return this form via Fax or Email to:
International Students and Scholars Services-Drexel University
Fax: 215-895-6617 - Email: isss@drexel.edu