Drexel Conference Center

2012 GUEST HOUSING AGREEMENT – New Student Orientation

Conditions of Assignment:

- THE UNIVERSITY SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE TO THE PERSONAL PROPERTY OF THE GUEST, WHETHER SUCH LOSS OR DAMAGE IS CAUSED BY FIRE OR OTHER CASUALTY, THEFT, OR ANY OTHER CAUSE. GUEST HEREBY RELEASES AND HOLDS THE UNIVERSITY, ITS EMPLOYEES AND AGENTS HARMLESS FROM AND AGAINST ANY CLAIMS, SUITS, ACTIONS, DAMAGES, THREATS OR PROCEEDINGS OF ANY SORT OR NATURE, ARISING OUT OF OR RELATED TO THIS AGREEMENT, EXCLUDING ONLY THOSE ARISING FROM THE UNIVERSITY'S GROSS NEGLIGENT OR INTENTIONALLY WRONGFUL ACTS OR OMISSIONS.
- Guest agrees not to damage or alter the condition of the Premises or its furnishings or any other room, building or property of University. Before moving out, Guest shall remove all refuse and discarded materials, leaving their room clean. Guest and/or Sponsoring Organization shall be financially responsible for any damage to any room, building, fixture, furnishings or common areas caused by the actions or inactions of Guest. Guest and/or the Sponsoring Organization will be charged the replacement cost, including reasonable labor, and charges for additional cleaning required or for removal of personal property, at the time of Final Billing.
- Guest agrees to comply at all times with all University rules, regulations and directives of on-site staff and/or security. Such rules include but are not limited to the following: 1) No weapons, pyrotechnics, candles, flammable substances, including but not limited to burning incense or potpourri, high wattage electrical appliances, radios and/or sound equipment that is likely to disturb other residents, pets, cooking, disposing any items, extending objects or ones body from any window or rooftop is permitted on the Premises; 2) Guests are not permitted to use the Premises, the Building or adjacent grounds for any commercial purpose; door-to-door solicitation is prohibited; 3) Drexel's policy regarding alcohol is consistent with the laws of the Commonwealth of Pennsylvania. Please read below for more information regarding our Alcohol Policy. 4) The possession, use, distribution or sale of narcotics or drugs, other than those medically prescribed, properly used and stored in the original container, by students, staff or visitors on University property or while on University business is prohibited; 5) **Additional Daily Visitors and Overnight Visitors are not permitted.** ; 6) animals are not permitted except for service dogs; 7) inappropriate use of the internet is prohibited**.** The University reserves the right to supplement the rules and regulations listed above in order to ensure the safety and well being of members of the University community or other guests and the preservation of University property.
- Guest agrees to adhere to all federal, state, and city laws and ordinances. Any Guest who, in the University's sole discretion, violates this Agreement, is not following such rules and regulations, or who is otherwise disruptive, unsuitable or unsatisfactory as a guest of the Premises, or any Guest not moving out in a timely manner in accordance with the Check-out Date agreed to above, may be removed by the University forthwith without any refund, and the Guest will hold the University harmless from any claims made in connection with any such action, excluding claims arising from the University's gross negligence or intentionally wrongful acts or omissions.
- The University reserves the right to enter Guests' rooms for the purpose of investigation, inspection, repair or emergency and also reserves the right to change room assignments as the University deems necessary.
- **Guests will be charged $75 - $225 for lost keys or keys not returned at check out.**

Alcohol and Drug Policy for Drexel Conference Center Guests

The following policies were developed in accordance with the health and safety standards critical to maintaining a safe residential community while protecting guests' rights and acknowledging guests' responsibilities. Compliance with these policies contributes to the creation and maintenance of a productive living and learning residential experience. Drexel Conference Center guests are responsible for knowing and abiding by the following policies. Failure to abide by any of the following policies will subject the Drexel Conference Center guest to removal from Conference housing and dismissal from any Drexel University sponsored program in which the guest may be enrolled. The guest or sponsoring department will forfeit the full amount of any housing or linen charges if a guest is removed from the residence hall for violating the Alcohol and Drug Policy.

The Drexel Conference Center's policy regarding alcohol is consistent with the laws of the Commonwealth of Pennsylvania. The consumption, distribution or service of alcoholic beverages must comply with the Pennsylvania Crimes Code which defines rules for the lawful consumption and service of alcohol and prescribes sanctions for violations.

Only those guests residing in the Drexel Conference Center housing who are of legal age (21 or older) may possess and/or consume alcohol. Guests who are of legal age may possess and consume alcohol however; they may do so only in their assigned bedroom/suite, behind closed doors.

Regardless of ownership or origin, any of the following items found in conference housing will be confiscated and disposed of: unauthorized alcoholic beverages such as alcoholic beverages found in the possession of minors, kegs, beer balls, funnels, taps or other mechanisms used to dispense alcohol. Public Safety and Drexel University staff is authorized to confiscate and dispose of such items.

The possession, use, distribution or sale of narcotics or drugs, other than those medically prescribed, properly used and stored in the original container, by guests on University property is prohibited. Any and all types of drug paraphernalia including, and not limited to bongs, pipes, and any items modified or adapted so that they can be used to consume drugs are not permitted on University property and Public Safety and Drexel University staff is authorized to confiscate and dispose of such items.

By signing below I acknowledge that I have read and understand the above conditions of this Agreement and that I, intending to be legally bound, do agree to abide by them.

Name of Group/Sponsoring Organization: New Student Orientation

Name of Guest:_____ Date of Birth:_____

_____	_____	_____
Name of Parent or Guardian of Conference Guest (If under the age of 18)	Signature of Parent or Guardian	Date

If the guest is under the age of 18, the parent/guardian must sign this document. The document must be handed in at New Student Orientation Check-In or it may be submitted via mail prior to arrival. The mailing address is as follows:

Drexel University, Conference Services, 101 N. 34th Street, 1st Floor, Philadelphia, PA 19104

Emergency Contact Name/Relationship: _____

Emergency Contact Phone Number:_____ Email: _____