Drexel University International Students and Scholars Services

SERVICE REQUEST

PERSONAL INFORMATION – Please print clearly:

LAST NAME: _____ FIRST NAME: _____

DREXEL ID#: _____ VISA STATUS: ☐ F-1 ☐ J-1 | Male ☐ Female ☐

U.S. PHONE #: _____ - _____ - _____ E-mail Address: _____

LETTER REQUEST or NEW I-20/DS 2019 – Please select all that apply:

☐ **Verification** of Full Time Student Status ☐ Full time with **Finances**

☐ **PENNDOT/DMV** ☐ Driver's license ☐ State ID card

☐ **Social Security** - Submit a copy of the offer letter including job's start date, title and location

****International Teaching Assistants (TA) only need to provide copy of admission letter**

☐ **Student Visa Renewal** ☐ Home Country ☐ Other Country: _____

☐ **CADIVI** Financial (**5 business days for processing - Please submit current financial information**)

☐ **Family Invitation** - Please provide additional information on the back of this page

I NEED A NEW I-20 BECAUSE:

☐ **I have changed my Education Level**
Please attached a support letter/form from the department and the financial documentation

☐ **Add a dependent** F-2/J-2(spouse/children). Provide the following documents:

- Financial documents (no older than 6 months) for each dependent:**$4,000** /adult, **$2,000**/child
- Copy of dependent's passport (photo page)

☐ **Other Reason -Please explain briefly**: _____

ATTENTION

ALL Service requests may take up to 48 business hours to be processed.
Please plan ahead!

ISSS USE ONLY

Initials: _____ Completion Date: _____
ISSS DSO *(mm/dd/yyyy)*

*** FAMILY MEMBER(S) INFORMATION- Please print clearly:**

LAST NAME	FIRST NAME	RELATIONSHIP TO YOU	REASON OF VISIT