Office of the University Registrar

Credit/No Credit Option Application Form

Requirements:

- The course selected under the Credit/No Credit option is not specifically required by the student's department/academic program for graduation. (The student's Academic Advisor will identify, for its own majors, those electives which may be selected under this option).
- No more than six courses may be selected under this option during an entire undergraduate program.
- Only one course per term may be taken on a Credit/No Credit basis.
- A student may not select or change the Credit/No Credit option in any course after the second week of classes.
- Students on probation may not select the Credit/No Credit option.
- Students must be officially scheduled for the courses applied for the Credit/No Credit option.

After completion, please present to your Academic Advisor for signature and processing.

Name _____ _____ _____
Last First Middle Initial

University ID Number ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

☐ **Add** ☐ **Delete** the Credit/No Credit option for _____ _____
Course ID Number Section Number

For the Academic Year _____ and term ☐ Fall ☐ Winter ☐ Spring ☐ Summer
(i.e. 2004/2005)

This is my ☐ First ☐ Second ☐ Third ☐ Fourth ☐ Fifth ☐ Sixth course taken under the Credit/No Credit option

_____ _____
Signature of Student Date

Academic Advisor Approval

This signature verifies that the course indicated meets the criteria for the Credit/No Credit option.

_____ _____
Signature of Academic Advisor Date

Student Resource Center
Drexel University
3141 Chestnut Street, Suite 222
Philadelphia, PA 19104
215.895.2300

For SRC Use Only

_____ ☐
Processed by Date

Revised 8/2005

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Credit/No Credit Option Application Rule Set

Purpose

Students use this form to change the grading structure of a particular course from the traditional grading structure of A, B, C, D or F to a Credit or No Credit option. Students who receive a C or better in the course will simply earn academic credit for the course. Students who receive a D or lower will earn no credit for the course. Regardless of the outcome the student's term and cumulative grade point average are not affected.

Regulations

Students must meet with their academic advisor to determine for which courses they may apply for the credit/no credit grading option. Additionally, the student must already be registered for the course before seeking to apply for the credit/no credit option. Those courses required for graduation are not applicable. Students may only take one course per term as 'credit/no credit' and students are limited in using this option no more than six times during their academic career. Students who are currently on academic probation are not eligible to use this grading option.