



## CO-OP & CAREER GUIDES

### LEGAL STUDIES

Law is pervasive in all aspects of business and life. It is part of the mission of the Legal Studies Department to provide students the ability to recognize the influence of the law, understand its application and make informed and intelligent decisions regarding the course of action to take. LeBow's Legal Studies coursework emphasizes critical thinking as a tool for problem solving so students will be able to identify and prevent possible problems and make the tough decisions necessary for business to prosper.

Students wanting specific information about the major are encouraged to stop by the department office at Gerri C. LeBow Hall, call the department at 215.895.6287, or visit their website at [lebow.drexel.edu/academics/disciplines/legal-studies](http://lebow.drexel.edu/academics/disciplines/legal-studies)

#### **Employers Who Have Hired Drexel Students Include:**

Ballard Spahr LLP  
Drexel University  
JPMorgan Chase & Co  
Lannett Company, Inc.  
Office of the Attorney General  
Philadelphia School District  
Project Management Institute - PMI  
Rawle and Henderson  
Schnader Harrison Segal Lewis  
United Nations Association of Greater Philadelphia

### JOB TITLES

Business Analyst  
Paralegal  
Legal Secretary

Legal Assistant  
Operations Manager  
Research Assistant

**Please refer to [drexel.edu/scdc](http://drexel.edu/scdc) for our most recent co-op salary information.**

# PROFESSIONAL ASSOCIATIONS & INTERNET RESOURCES

**American Management Association**  
[amanet.org](http://amanet.org)

**Careers in Business**  
[careers-in-business.com](http://careers-in-business.com)

**Consulting Information Services**  
[consultinginfo.com](http://consultinginfo.com)

**National Assoc. of Legal Assistants, Inc.**  
[nala.org](http://nala.org)

**National Association for Law Placement**  
[nalp.org](http://nalp.org)

**National Management Association**  
[nma1.org](http://nma1.org)

**Standing Committee on Paralegals, American Bar Association**  
[americanbar.org/groups/paralegals.html](http://americanbar.org/groups/paralegals.html)

**U.S. Small Business Association**  
[sba.gov/jobs](http://sba.gov/jobs)

**The Riley Guide**  
[rileyguide.com/business.html](http://rileyguide.com/business.html)

## CAREER RESOURCES

**Pre-Law Advising**  
Steinbright Career Development Center  
215.895.1632

**Resume, Interviewing and Job Search Best Practices**  
[drexel.edu/scdc/professional-pointers](http://drexel.edu/scdc/professional-pointers)

**Workshop Calendar**  
[drexel.edu/scdc/calendars-events/workshops](http://drexel.edu/scdc/calendars-events/workshops)

## DREXEL DEPARTMENTS

**LeBow College of Business**  
Gerri C. LeBow Hall, 3<sup>rd</sup> Floor  
215.895.2110  
[lebow.drexel.edu/resources/advising/undergraduate](http://lebow.drexel.edu/resources/advising/undergraduate)

**Career Services Library**  
**Careers Collection**  
Hagerty Library  
33<sup>rd</sup> and Market Streets, Room 136  
215.895.6949  
[library.drexel.edu/guides/careers](http://library.drexel.edu/guides/careers)