

## Student Financial Services

## **MEMORANDUM**

**Date:** May 24, 2010

**From:** Gregory D. Atkins, Director

Subject: Program Change Reassessment Fees (PCR) for Academic Year 2010/11

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Students are to be referred to the Students Financial Services (SFS) to review the impact of any academic change to their bill. SFS has established flat rate Program Change Rate (PCR) costs for 2010/11 academic year based on the tuition rate increases.

- The cost of one (1) PCR, assessed for a student who is changing from a 5COP to 4COP program having completed one full year in the 5COP program will be \$7,100.00.
- The cost of two (2) PCRs, assessed for a student who is changing from a 5COP to a 4COP program after completing two full years in the 5COP program will be \$14,200.00 (2 X \$7,100.00).
- The cost of one (1) PCR, assessed for a student who is changing from 4COP to NCOP in the second year of the program will be \$9,500.00.
- Students in a 5COP program, who take classes instead of completing their scheduled coop, will (1) need to change into the 4COP or NCOP program, if possible, or (2) be assessed up to 2 PCRs at the rate of \$7,100 for each of term they enroll in classes in that given academic year.
- Students in a 4COP program, who take classes instead of completing their scheduled co-op
  will (1) have the option to change their program to NCOP (if available) program, or (2) will
  be assessed one (1) PCR at the rate of \$9,500.

Any students changing their program will be reviewed by the Student Financial Service office to determine the applicable reassessment of their finances. This explanation is for informational purposes only and any disclosure of regarding financial issues will be the sole responsibility of the Student Financial Service office. These amounts and conditions may be subject to change due to adjustments of university fiscal policies.

If you have any questions, please contact SFS at 215-895-1445.