



Student Financial Services

MEMORANDUM

Date: May 24, 2010
From: Greg Atkins, Director
Subject: Billing Class Status Policy on Student Acceleration (SR to JR)

This memo is to update and provide guidance pertaining to the billing issue regarding student acceleration within their academic program. We recognized that a number of students are achieving senior status before their last year due to heavy course loads, taking courses during co-op, and/or bringing in advanced placement credit. Due to this acceleration, a student would achieve Senior Level status of greater than 130 credits and would have their billing status set to senior level. Because of this acceleration these students are being charged an additional 33% of their annual tuition.

For example, the current billing practice is to bill students on the basis of their credit standing at the onset of the academic year. In the case of a student in a five-year coop program that has accelerated in their program; and he or she has attained 130 or more credits or senior status at the beginning of the junior year; and he or she has been billed at the senior rate, or 1/3rd the annual charge for the year. Due to their program of being on (4) terms, the student would experience a charge for the fourth term or the equivalency of an additional 33% charge of their annual tuition.

The additional 33% charge would potentially be effecting students that were enrolled in 4 terms as EECC or CCEE. Previously, the practice was to manually reassess the annual bill and remove the additional 33% charge.

As we study issues of acceleration during the coming year with collaboration between academic and non-academic units, it has been agreed to return to the prior practice of manually *reassessing the bill*. Therefore, for academic year 2010-2011, these students will not be charged the additional 33%.

PLEASE NOTE: If a student, whose billing status was manually updated to junior level billing status due to this agreement and then subsequently applies or becomes eligible for graduation within the 2010-11 academic year, the Student Financial Service office will audit and reassess to determine whether he or she will be responsible for any financial changes which could include an additional 33% charge based on their annual program tuition and related fees.

Any students changing their program will be reviewed by the Student Financial Service office to determine the applicable reassessment of their finances. This explanation is for informational purposes only and any disclosure of regarding financial issues will be the sole responsibility of the Student Financial Service office. These amounts and conditions may be subject to change due to adjustments of university fiscal policies