

DREXEL UNIVERSITY CHARTER OF FACULTY GOVERNANCE

ARTICLE I. PREAMBLE

A university is formed around a community of scholars dedicated to the pursuit and transmission of knowledge and understanding. Each member of the community must bring to the common endeavor a high degree of commitment, including the obligation to participate in its governance activities. Governance is an essential right and responsibility of a scholarly community. It is a means of self-determination and self-regulation; through duly constituted legislative processes, it provides for the exercise of the faculty's fundamental role in academic decisions, the protection of legitimate faculty aspirations, the implementation and preservation of academic standards, and the promotion of the welfare of students. Because a university is a complex entity, the tasks of governance must be diversely apportioned and delegated, but the interdependence and cooperation of administration, faculty, and governing board are essential to legitimate and effective governance. This document establishes the framework for faculty participation in the governance of Drexel University.

ARTICLE II. THE FACULTY

2.1 The University Faculty consists of the President, the Provost, the vice presidents holding professorial appointments, the academic Deans, the professors, the associate professors, the assistant professors, and the instructors, whether serving in teaching, research, clinical or administrative appointments, whether serving part-time or full-time, and whether in an active or an emeritus capacity. (a) The President of the University is the presiding officer of the University.

2.2 The voting members of the University Faculty are those tenured and tenure-track faculty members or full-time faculty members who: (1) hold the rank of professor, associate professor, assistant professor, senior instructor, or instructor (including clinical appointments) (2) serve full-time in their appointments at Drexel University and (3) devote at least half-time to teaching, research, clinical education, or other academically-related duties. (a) Faculty members with less-than-annual appointments (including adjunct faculty members) are not voting members of the University.

Drexel University has a special relationship with the Philadelphia Health & Education Corporation. In July 2002, that organization became an affiliate of Drexel University and began operating as the Drexel University College of Medicine, providing education in the medical sciences to University students. While legally separate from Drexel University, it provides an integral part of the educational and scholarly life of the University. Accordingly, this Charter recognizes the faculty of the College of Medicine, deems them to be members of the University community, and intends them to be included as fully as legally possible as members of the University Faculty.

The faculty of each college/school (hereafter referred to as "academic unit") shall determine, in a duly constituted meeting, which faculty members are eligible to vote in that academic unit. (b) Voting members of an academic unit must hold at least half-time appointments in that academic unit. A voting member of the University who holds half-time appointments in two academic units shall designate in writing one academic unit in which to exercise his/her voting privileges.

ARTICLE III. RESPONSIBILITY OF THE FACULTY

3.1 The University Faculty is authorized by the Board of Trustees to formulate rules and regulations directly governing such matters as the establishment or dissolution of all colleges, schools, departments, or independent centers or institutes, and the establishment or dissolution of all degree programs (See “Rules and Regulations for Program Initiation, Review, Change, and Termination.”)(c); curriculum; admission standards; scholastic standards; examination and testing programs; the award of student honors; and the approval of candidates for earned degrees. Such rules and regulations are subject to final approval by the President and, where appropriate by virtue of the University’s Charter and the Board’s bylaws, the Board of Trustees.

3.2 The University Faculty is authorized by the Board of Trustees to advise and make recommendations to the President in the spirit of collegial responsibility on the formulation of policies and decisions regarding University development and welfare. The subjects of the advice and recommendations include the appointment, retention, promotion, and tenure of faculty; the appointment of administrative and academic officers; faculty duties and prerogatives; the institution or elimination of colleges, schools, departments, independent centers and institutes, and degree programs; student responsibilities and discipline; the setting of fund-raising priorities for development and academics; the formulation of priorities and review of the annual operating budget of the University; the development and expansion of the campus; and the expression of University views on matters of public concern. The President is pledged to work toward consensus with the faculty on these matters. The provisions of this section are subject to Article XIV hereof.

3.3 In order to exercise these responsibilities, the University Faculty herein establishes its own organization and rules of procedure through a Faculty Senate and a University Assembly.

ARTICLE IV. THE FACULTY SENATE

4.1 The Senate shall be the legislative and executive agency of the University Faculty. The Senate is empowered to legislate in academic matters affecting more than one academic unit of the University and to advise and make recommendations to the President in those areas of collegial governance enumerated in Article III, above.

4.2 The Senate may establish standing and ad-hoc committee, and membership on such committees shall not be limited to Senators. The Senate may adopt resolutions in its own behalf and may enact and amend its own by laws. The Senate shall act upon petitions, resolutions, recommendations, or legislation submitted by its own members, its own committees or by the faculty of any academic unit and pertaining to the academic governance or general welfare of the University. The Senate shall conduct a formal review of the annual operating budget prior to its submission to the Board of Trustees. If the President cannot accept the Senate’s advice or recommendations on these matters, the Senate and the President shall attempt to achieve consensus.

ARTICLE V. COMPOSITION OF THE FACULTY SENATE

5.1 The Senate shall be composed of (1) voting members of the University Faculty who shall be elected by the constituent academic unit’s faculties and the Physical Education Department, in accordance with their established voting procedures but with the assurance of written ballots; (2) the academic deans (including directors of freestanding schools) who shall be ex-officio with voice but not vote; (3) three undergraduate student representatives and three graduate/medical student representatives with voice but not vote, to be elected by their constituent bodies and (4)

the Provost, Senior Vice Presidents, and General Counsel of the University, ex-officio, with voice but not vote.

5.2 The Chair of the Nominations Committee shall validate the number of voting members in each academic unit at the beginning of each calendar year from a list provided by the Provost, and shall allocate the appropriate number of Senators to each academic unit according to the following procedure:

- i. An academic unit having fourteen (14) or fewer voting members is allocated one Senator
 - ii. An academic unit having between fifteen and thirty-four (15 to 34) voting members is allocated two Senators
 - iii. An academic unit having between thirty-five and fifty-four (35 to 54) voting members is allocated three Senators
 - iv. An academic unit having fifty-five (55) or more voting members is allocated four Senators.
- Any voting member of the University Faculty is eligible to serve as a Senator, subject to the approval of the faculty of his/her academic unit in accordance with the established voting procedures of the academic unit. The number of Senators allocated to each academic unit, as determined annually by the Nominations Committee, shall be subject to the approval of the Steering Committee.

5.3 Each academic unit shall also elect an alternate or alternates who shall serve in place of the Senator in his/her/their absence and shall enjoy all privileges of the Senators during the period of service. Each academic unit shall elect a number of alternates at least equal to its number of Senators. Senators serving ex-officio, and student members, shall not have the privilege of being represented by alternates.

Alternate Senators should be prepared to attend meetings whenever a senator must be absent. The Senator should provide sufficient notice regarding his/her absence to ensure the presence of a duly elected alternate and should arrange such representation from the list of alternates of his/her academic unit.

Any senator missing three meetings in each of two consecutive terms, without being represented by an elected alternate, should be replaced for the remainder of his/her term by one of the elected alternates of his/her academic unit. The alternate Senator should, in turn, be replaced by a special election in his/her academic unit. The Nomination Committee will inform the academic unit of the need for the special election to replace the alternate Senator.

5.4 The faculty of the Physical Education Departments shall elect one or more representatives on the same basis as the academic units.

5.5 All voting members of the University Faculty who are not members of an academic unit or of the Physical Education Department shall individually request membership in an academic unit in which they shall be enumerated for purposes of representation, subject to the approval of that unit. Such faculty shall be eligible for election to the Senate by this academic unit.

5.6 Senators shall be elected for three-year terms, with approximately one third of the Senate being elected each year. (d) The number of alternates elected by each academic unit in each year should be equal to the number of Senators elected in that year.

5.7 The Nominations Committee shall notify each academic unit by March 1st of the Senate positions to be filled by each unit for the coming year. Nominations shall be received and presented to the faculty of each constituent college following the election procedures established by the individual academic units. Elections shall be held on or before the first Tuesday in May for the Senate positions open in that unit in such a way that all voting members of the University Faculty within the academic unit are represented, and eligible to cast one ballot each. The newly

elected members of the Senate shall assume office on the first day of October of the next academic year. (e)

5.8 Three members of the undergraduate student body and three members of the graduate/medical student body shall be elected annually by those bodies to serve as representatives to the Faculty Senate, with voice but not vote.

5.9 Replacement elections shall be held for all Senators unable to complete their terms of office. Each constituent academic unit may designate an interim replacement for a period not to exceed sixty days during the academic year, and ninety days during the summer, except that where the remaining portion of any Senator's term is one-quarter or less of the term as a whole, the duly constituted electoral body of that unit may designate a replacement pending the next regular election.

ARTICLE VI. OFFICERS OF THE FACULTY SENATE AND THEIR DUTIES

6.1 The Senate shall annually elect three Officers:(e) a Chair, a Vice-Chair, and a Recording Secretary, from among the voting members of the newly formed Senate at the first regular meeting following the election of a new Senate. To be eligible for election as an Officer, a Senator must be a tenured faculty member or hold the rank of Associate Professor or higher. The newly elected Officers shall serve as Officers-designate until the first day of October of the following academic year, at which time they shall assume the duties of their office. During the period from the election of the Officers-Designate until the time of assuming office, they shall serve as members of the current Steering Committee with voice but not vote. Nominations for the Chair, Vice-Chair, and Recording Secretary shall be submitted in writing to the chair of the Nominations Committee one week before the elections. The Senate shall be informed in writing of the list of nominees at least forty-eight hours before these elections.

6.2 The Chair shall preside at all meetings of the Senate and shall sign the official copies of all Senate actions. The Chair is a member, with voice and vote, of the Academic Council and of the President's Advisory Council, or of the equivalent bodies if otherwise named. He/she shall report monthly on faculty concerns at the Dean's Council and the President's Cabinet, or at meetings of the equivalent bodies if otherwise named. The Chair, Vice-Chair, and Recording Secretary shall meet regularly (at least twice per academic quarter) with the President in order to maintain communication concerning issues of concern to the faculty and to facilitate cooperation between the Administration and the Faculty. The Chair and Vice-Chair, together with at least one other member of the Senate, shall represent the faculty at all meetings of the full Board of Trustees. The Chair or Vice-Chair shall represent the Senate at all meetings of the Executive Committee of the Board of Trustees.

6.3 The Vice-Chair shall preside at meetings of the Senate and of the Steering Committee in the absence of the Chair.

6.4 The Recording Secretary shall preside at the meetings of the Senate and the Steering Committee in the absence of the Chair and Vice-Chair. The Recording Secretary shall prepare all ballots and keep all records of the Senate, including the website, and shall prepare and distribute all minutes and materials for Senate elections and for referenda of the University Faculty. The Recording Secretary shall record the results of all such elections and referenda.

ARTICLE VII. PROCEDURES AND ACTIONS OF THE FACULTY SENATE

7.1 The Provost and the Vice Presidents of the University shall be considered ex-officio members of the Senate and shall have floor privileges with the exception of offering or voting

upon motions. The President may request to address the Senate at the opening of any Senate meeting and to present such reports and information as may concern the University Faculty.

7.2 The Senate shall meet at least once in each of the four academic quarters. The Chair, in consultation with the Steering Committee, may call such other meetings as he/she deems necessary. A quorum of the Senate shall consist of a majority of its members, excluding ex-officio members. An action of the Senate is ratified only if passed by a majority of its members present, by ballot. Proxy votes and votes in absentia are not acceptable. Upon the implementation of reliable video conferencing facilities among the campuses, the Steering Committee shall formulate appropriate voting procedures for meetings held via teleconferencing. Such voting procedures shall be approved by a two-thirds' majority of the voting members present. A majority of the three Senate Officers may rule that a particular Senate vote (on a motion or amendments) shall be by secret ballot.

Except as described in this Charter, all meetings of the Senate and its committees (standing, ad-hoc, subcommittees) shall be conducted according to the current edition of Robert's Rules of Order.

7.3 Meetings of the Senate shall be open to the University Faculty, members of the administration, students, and interested members of the public. Agenda and minutes of such meetings shall be distributed to all members of the University Assembly (see Article XI, below).

7.4 Floor privileges and voting privileges are extended to elected and ex-officio members (see Article IX) of the Senate as specified in Article V. Other interested persons present at a Senate meeting may ask the Chair for floor privileges on specific agenda items and the Chair will rule.

7.5 Actions within the purview of the Senate include: (1) creating rules and regulations and advising and recommending on fulfillment of the powers granted under Article III, subject to the approval of the President and, where appropriate, the Board of Trustees; (2) reviewing the implementation of decisions made under Article 3.1 and 3.2, above; (3) reviewing the annual operating budget; (4) creating or amending by-laws of the Senate, subject to the approval of the President and, where appropriate, the Board of Trustees; (5) holding hearings on questions of general faculty concern; and (6) establishing standing or ad-hoc committees to report as instructed to the Senate.

7.6 In the areas (see Article III) in which the University Faculty has the responsibility to formulate rules and regulations and to advise and make recommendations to the President, legislative actions of the Faculty Senate shall require the written concurrence of the President. The Recording Secretary of the Senate shall prepare and the Chair shall transmit to the President all such legislation within ten working days of its passage for his or her concurrence. The President shall normally respond within thirty working days and shall transmit instructions for action on approved legislation to all appropriate administrators. In the case of non-concurrence, the President shall transmit to the Senate a written statement of exception to the legislation as proposed. A joint committee consisting of representatives of the Steering Committee and of the President and other academic or administrative officers as may be appropriate shall attempt to resolve the differences expressed. The Chair shall report to the Senate on all changes agreed upon, and these changes shall be subject to confirmation by the Senate. If no agreement can be reached, the matter shall be referred to the Steering Committee and/or the Senate for recommendation. In the event that the Senate and the President do not reach agreement, the matter shall be referred to the Executive Committee of the Board of Trustees for final resolution.

7.7 Protocols of Understanding among various parties shall be attached to the Charter, with the power of rules. Their approval or removal requires a two-thirds' majority of the Senate.

7.8 On motions (and their corresponding amendments) on the floor of the Senate addressing the following issues only tenure and tenure track faculty are eligible to vote. These issues are related to:

- i. Policies and procedures on tenure and promotions of tenure and tenure-track faculty members
- ii. Sabbatical and leave policies for tenure and tenure-track faculty members;
- iii. Other issues as they become relevant and as approved by a two-thirds' majority of the Senate.

ARTICLE VIII. THE STEERING COMMITTEE OF THE FACULTY SENATE

8.1 The Steering Committee shall be composed of the Chair, the Vice-Chair and the Recording Secretary of the Senate and the chairs of the standing committees of the Senate. Whenever the membership of the Steering Committee is such that any academic unit is not represented, the Senators of that college shall elect one of their number to the Steering Committee. If a member of the Steering Committee cannot attend a meeting, he/she may designate an alternate, under these terms:

- i. If the absentee serves on the Steering Committee as chair of a standing committee, the alternate must be another Senator from that committee.
- ii. If the absentee serves on the Steering Committee as an academic unit representative, the alternate must be another Senator or elected alternate from that college or one of the schools.

The newly elected members of the Steering Committee shall assume office on the first day of October of the next academic year. (e)

To be eligible for membership (either as a member or as an alternate) on the Steering Committee the individual must be a tenured faculty member or hold the rank of Associate Professor or higher.

8.2 The Steering Committee shall be the committee of reference for the establishment of Senate standing or ad-hoc committees, for any subcommittees or task forces needed by Senate committees, and for appointments of representatives of the Senate not otherwise specified in this Charter. The Steering committee shall coordinate the decisions and actions of the various committees of Senate, shall forward the recommendations of these committees to Senate for approval, and shall serve as an information clearinghouse for the constituent collegial faculties and other University personnel. The Steering Committee shall monitor requests for faculty opinion or action coming from administrative officers of the University, and shall monitor issues arising within the University which fall within the scope of responsibilities given to faculty under the Charter, and shall refer these matters, as appropriate, to Senate committees for study and response. The Steering Committee shall monitor the implementation of legislation and recommendations approved by Senate and transmitted to the President in accordance with Article 7.6. Instances of inappropriate implementation shall be reported to Senate and to the President, to be redressed by new Senate legislation or by administrative action.

8.3 The Steering Committee shall interpret the Charter of Faculty Governance subject to review by the Senate and subject to the concurrence of the President. Where differences of interpretation cannot be resolved, the Executive Committee of the Board of Trustees shall, upon representation from both parties, determine the interpretation to be adopted. Whenever changes to the Charter are required, the Steering Committee shall appoint an ad-hoc Charter Subcommittee from its members to prepare proposed amendments to the Charter and coordinate their approval by the Senate, Assembly, Administration, and Board of Trustees, as appropriate.

8.4 The Steering Committee shall prepare the agenda for Senate meetings. It shall include in the agenda its own recommended items as well as any recommendations or resolutions within the

purview of the Senate submitted in writing by (1) the Standing Committees and other committees of the Senate; (2) the University Assembly; (3) ten percent of the voting members of the University Faculty; (4) the various collegial assemblies;

(5) Duly constituted organizations of the student body; and (6) the administrative officers of the University. The Steering Committee may, at its discretion, invite formal or informal presentation of such recommendations or resolutions before the establishment of the Senate agenda.

8.5 The Steering Committee shall not alter proposals or presentations forwarded for Senate action without the authorization and consent of the originating bodies. The Steering Committee may, however, transmit to the Senate such proposals and presentations with a positive or negative recommendation, or with an alternate proposal.

8.6 Meetings of the Steering Committee shall normally be open to all members of the Drexel University community.

ARTICLE IX. COMMITTEES OF THE FACULTY SENATE

9.1 All committees of the Senate, unless otherwise specified, shall be established by the Senate, with committee membership being determined by the Senate or by its delegated representatives. The outgoing/current chair of each Standing Committee shall convene the new committee for the purpose of electing an incoming chair. Should the elected chair be a non-Senator, that person shall become an ex-officio Senator with voice and vote in both the Senate and the Steering Committee for the period during which that person is chair of the Standing Committee. To be eligible for election as a Committee Chair, the Committee member must be a tenured faculty member or hold the rank of Associate Professor or higher. These elections shall be held on or before the last day of July. The new chair shall serve as a chair-designate until the first day of October of the following academic year, at which time he/she shall assume the duties of his/her office. (e) During the period from election to the time of assuming office, the chair-designate of each Standing Committee shall serve as a member of that committee with voice but not vote. The outgoing/current chair shall also communicate the results of the election to the Senate Chair. The newly elected members of the Standing Committees shall assume their duties on the first day of October of the academic year following their election.

9.2 Each committee shall receive its annual charge, as appropriate, from the Steering Committee, and may consider matters within its competence referred to it by the Senate and by faculty members, faculty bodies, administrators, or students. Each committee shall report to the Senate or the Steering Committee as required, and shall submit an annual written report of its activities and recommendations to the Senate. Such reports shall be retained in the permanent file of the Senate by the Recording Secretary.

9.3 Elections of members of committees of the Senate shall be normally for a period of two academic years, except that at the first election one-half of the collegial representatives to each standing committee shall be elected for one year and one-half for two years, so that there will be a turnover of 50 percent of the standing committee members each year. (c) No committee member may serve more than four consecutive years or two consecutive terms on the same committee. As circumstances may require, the Senate may add to or alter the composition of any committee to assist it in the accomplishment of its charge.

9.4 The powers devolved upon the Senate to appoint committees shall not be construed to circumscribe the inherent powers of the President and the Vice Presidents to appoint such committees, whether of the faculty, the administration, or jointly of both, as they shall deem necessary to the administration of the University. When such committees are to include faculty

members, the President and the Vice Presidents shall consult with the Senate in determining the charge, scope, composition, and method of operation of such committees. The Steering Committee, acting on behalf of the Senate, shall solicit faculty nominees from the entire community and select the faculty members to serve on these committees and forward their names to the Senior Administrative Officer who forms them. These shall be called University Advisory Committees, and may be standing or ad-hoc.

ARTICLE X. STANDING COMMITTEES OF THE FACULTY SENATE

10.1 The following standing committees of the Senate are hereby established. The chair of each of the standing committees shall be elected by the members of that committee.

10.2 The Nominations Committee. The Nominations Committee shall consist of one faculty representative from each academic unit, elected by the voting members of that academic unit, and at least two, but no more than six, members at-large elected by the Senate. The Chair shall convene the Nominations Committee at the beginning of each academic year in order to begin preparing slates of nominations for the various committee and officer positions to be filled throughout the year. The Committee shall ensure that a broad representation of the faculty of each academic unit is achieved and that the procedures specified in Article 5.7 of this Charter are carried out.

10.3 The Academic Affairs Committee. The Academic Affairs Committee shall be the academic policy committee of the Senate and shall monitor and review matters related to academic standards, curriculum, and research policies, and shall serve in an advisory capacity in matters related to cooperative education, and admission standards and policy. The Committee shall formulate policies and proposals to be submitted to Senate. The Committee shall serve as liaison with appropriate administrators and administrative bodies of the University, and members from the Committee shall represent the faculty, with voice and vote, on the appropriate University committees and councils and the appropriate committees of the Board of Trustees, including the Academic Affairs Committee. The Academic Affairs Committee shall consist of one faculty representative from each academic unit, elected by the voting members of that academic unit, and at least two, but no more than six, members at-large elected by the Senate. The Provost and the Vice Provost for Research and Graduate Studies, or their equivalents if otherwise named, shall serve as ex-officio members of this committee, with voice but not vote.

10.4 The Academic Support Committee. The Academic Support Committee shall monitor and review the academic services, computer services, cultural programs, and museum and library services of the University. The Committee shall formulate policies and proposals to be submitted to the Senate. Members from the Committee shall serve as liaison with appropriate administrative officers and councils of the University, and shall represent the faculty, with voice and vote, on the appropriate University committees and the appropriate committees of the Board of Trustees. The Academic Support Committee shall consist of one faculty representative from each academic unit, elected by the voting members of that academic unit, and at least two, but no more than six, members at-large elected by the Senate. The Provost shall serve as an ex-officio member of this committee, with voice but not vote.

10.5 The Faculty Affairs Committee. The Faculty Affairs Committee shall be responsible for policy recommendations concerning faculty rank and welfare, faculty leave, and matters of professional conduct; shall formulate policies and proposals to be submitted to Senate; and shall monitor and review policies and procedures concerning the adjunct faculty of the University. It shall serve as the planning and policy committee of the Senate on matters of faculty equity, equal

opportunity, and affirmative action. Members from the Committee shall serve as representatives of the faculty, with voice and vote, on appropriate University committees and councils and the appropriate committees of the Board of Trustees, including the Honors and Awards Committee and the Personnel Committee. The Faculty Affairs Committee shall consist of one faculty representative from each academic unit, elected by the voting members of that academic unit, and at least two, but no more than six, members at-large elected by the Senate. The Provost shall serve as an ex-officio member of this committee, with voice but not vote.

10.6 The Student Life Committee. The Student Life Committee shall monitor and review questions and policies concerning athletics, student financial aid, admissions, cooperative education and the quality of student life. It shall serve as liaison in these matters with the appropriate administrative offices and committees. It shall serve as the planning and policy committee of the Senate on matters of student equity, equal opportunity, and affirmative action and shall formulate policies and proposals to be submitted to Senate. Faculty members from the Committee shall represent the faculty, with voice and vote, on the appropriate University committees and councils and on the appropriate committees of the Board of Trustees, including the Student Life Committee. The Committee shall consist of one faculty representative from each academic unit, elected by the voting members of that academic unit, a faculty representative from the Physical Education Department, six student representatives, who are serving as members of Senate under Article V, and the Vice President for Student Life, who shall serve as an ex-officio member of the Committee, with voice but not vote.

10.7 The Budget, Planning, and Development Committee. The Budget, Planning, and Development Committee (BP&D) shall be the faculty committee of reference for all matters pertaining to the University budget and for the planning and development activities that directly impact the financial condition of the University. It shall originate and submit to the Senate for review and approval recommendations for academic policies and priorities related to the University operating budget and academic needs and priorities related to external funding. The Committee shall be responsible for presenting an analysis of the budget via the Steering Committee to the Senate for its review and recommendations. The Senate's analysis, review and recommendations will then be forwarded in writing to the President for transmission to the Board of Trustees before its consideration of the budget. The Committee shall serve as liaison to the Treasurer and to other appropriate administrators and administrative policy bodies of the University. Members from the Committee, as selected with the approval of the Steering Committee, shall represent the faculty, with voice and vote, on the appropriate University committees and appropriate committees of the Board of Trustees concerned with the budget and with planning and development, including the Building and Properties Committee, the Finance Committee, and the Strategic Planning Committee. The Committee shall consist of one faculty representative from each academic unit, elected by the voting members of that academic unit, a representative of the Physical Education Departments, and at least two, but not more than four, representatives of the faculty, to be selected by the Committee and approved by the Steering Committee, to serve one-year terms on the Committee. The members of the BP&D Committee must be tenured faculty members or hold the rank of Associate Professor or higher. The Senior Vice President for Institutional Advancement, Vice President for Administration, and the chief financial officer of the University, or those holding equivalent positions, shall serve ex-officio on BP&D, with voice but not vote.

ARTICLE XI. THE UNIVERSITY ASSEMBLY

11.1 The University Assembly is the assembled body of the University Faculty. The President is the presiding officer of the Assembly. The President shall preside at all meetings of the University Assembly. He shall be assisted by the Senate Chair during the report of the Senate. In the absence of the President, the Senate Chair shall preside. The President shall plan and arrange the agenda for the University Assembly meeting in collaboration with the Senate Chair.

11.2 The Assembly will normally be convened by the President at the beginning of the academic year to hear the President's report on the state of the University and plans for University development, and at least once during each subsequent quarter. The President shall also convene the Assembly at the request of the Senate, the Steering Committee, or ten percent of the voting members of the University Faculty.

11.3 The Assembly may offer resolutions on general education and research policy or pertaining to the general welfare of the University and requests for action by the Senate, provided that a quorum of sixty voting members is present. The Chair of the Senate shall give account to the Assembly of matters referred by it to the Senate. Resolutions by the Assembly of a memorial nature shall not require a regular quorum. The Assembly shall annually approve the list of qualified degree candidates for graduation in the colleges and schools. The meetings shall normally be open to all members of the Drexel University community.

ARTICLE XII. ACADEMIC FREEDOM AND ACADEMIC DUE PROCESS

12.1 All members of the faculty are guaranteed full academic freedom in the discharge of their University functions, as defined in the 1940 Statement of Principles of Academic Freedom and Tenure formulated by the Association of American Colleges and the American Association of University Professors, as amended.

12.2 The rights, duties, and responsibilities described in the Charter of Faculty Governance and its by laws are contractual conditions and obligations of appointment at Drexel University. Under these terms, academic due process means that all faculty evaluations shall be carried out according to the norms, criteria, and standards expressed therein, and that their application shall be substantive at each stage of the evaluation process.

12.3 No provision of the Charter of Faculty Governance and its by laws shall detrimentally prejudice the rights, privileges, and status of faculty existing at the time of its adoption.

ARTICLE XIII. PROVISIONS FOR AMENDING THE CHARTER

Actions amending the Charter of Faculty Governance shall require approval by a two-thirds majority at a meeting of the Faculty Senate followed by a two-thirds majority of those voting at a duly constituted meeting of the University Assembly. Concurrence of the President and the Board of Trustees is also required. In the case of non-concurrence by the President, the procedures described above shall be invoked.

ARTICLE XIV. RESERVATION OF TRUSTEE RIGHTS

No provisions herein shall, nor shall be deemed to, derogate from or supersede any rights, powers or duties of the Board of Trustees under the Charter or Bylaws of the University, it being understood that such rights, powers and duties are expressly and fully reserved hereby.