



SAFAC Office
Student Life
Creese Student Center
Room 32B
P: 215.895.6238
F: 215.895.6086
goodideafund@gmail.com

the Good Idea Fund Application

Instructions

the Good Idea Fund exists as a way for individual students, faculty, and staff to apply and access student activity fee funds to engage the undergraduate student body in a broad spectrum of Student Life and campus based initiatives. Money from *the* Good Idea Fund will be determined at the close of the previous fiscal year. For FY2012 a total of \$150,000 has been set aside in *the* Good Idea Fund.

Eligibility:

1. The application must be submitted by an individual student, faculty, or staff member.
2. Submitted ideas cannot be on behalf of and/or directly linked to a student organization.
3. The idea must benefit the undergraduate student body in some fashion.
4. Any event, idea, or program must be open and free to all undergraduate students
5. The idea must be a one-time event. *the* Good Idea Fund will not award funds for recurring events.

Application Information:

1. Complete the Contact Information; all fields are required.
2. Complete Idea Details. If you cannot fit your answers to the questions in the fields provided you may answer the questions on separate sheets and attach them to the application.
3. Complete Expense Details. Detail and list each expense in a separate line. If you wish to supply any supporting documentation, such as invoices, make sure that your documentation is labeled and attached to the application.

Application Review Process:

the Good Idea Fund committee will meet bi-weekly to review all submitted applications. Applicants will be contacted by the committee chair to arrange a scheduled time to pitch their idea to the committee in person. The committee will deliberate and notify the applicant of their decision via email, within two business days of the meeting.

To view the committee meeting schedule please check [the Good Idea Fund website](#)

Please refer to the Good Idea Fund Operational & Policies Manual for detailed information about use and distribution of funds located on our website <http://drexel.edu/safac/goodideafund> .

If you have any questions on how to fill out this form or wish to have your request reviewed prior to final submittal please contact Casey Sharkey, Good Idea Fund Advisor at 215.895.6238 or email at pcs44@drexel.edu



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Contact Information

Applicant Name: _____ Date: _____

Phone Number: _____ Email: _____

Idea Details

Event Type (Choose One) Capital Project Activity/Program Other: _____

Please provide a detailed description of your overall idea:

How will your idea benefit the undergraduate student body at Drexel University?

If you cannot fit your descriptions in the field boxes above. You may write your responses on a separate sheet of paper and attach them to this application.



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In the space provided below please describe, in detail, all of the costs associated with your event. The cost description should be very specific. If possible please also include appendices, such as catering invoices, menus, specific supplies costs (website print outs). For internal services (catering, event services, public safety, etc. please refer to the following websites for exact costs:

Event Services - <http://www.drexel.edu/dbs/eventConference/eventServices/rates/>

Chestnut Street Caterers: <http://www.chestnutstreetcaterers.com/menus.html>

Item	Cost Description	Appendix	Cost
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
TOTAL			

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