

FACULTY SENATE MEETING
Tuesday January 24, 2012 - 2:30pm – Grand Hall South
AGENDA

Call to Order

1. Approve minutes of Monday December 13, 2011 Senate meeting pgs. 2-3 (3mins.)
2. Chair's Report (30mins.)

3. Faculty Senate Blog for the Drexel University Strategic Plan 2012-2017

Go to: <https://committees.moss.drexel.edu/facultysenate/blog/default.aspx>

Click the Senate Blog tab

Click Create a Post under Blog Tools

To log onto SharePoint

Username: ABC123@Drexel.edu

Where ABC123 is one's Drexel username

The password is the Drexel domain password that would be used to access a Drexel computer

4. Standing Committee Reports (60mins.)

Note: Standing committees of the Faculty Senate will use the following site. Committee meeting agendas, minutes and reports are to be posted in SharePoint. Members can email and have discussions. Only those authorized (members, senate officers) can see discussions and emails by members. Reports, memberships, minutes will be available to the Drexel community upon approval by the Steering Committee.

<https://committees.moss.drexel.edu/facultysenate/default.aspx>;

Senate Nominations Committee, Hazem Maragah

The following Academic Units need a tenured faculty representative on the Emeritus Committee: IST, BMES, SPH.....5 minutes

Senate Academic Affairs Committee, Ludo Scheffer.....15 minutes (pgs.4-5)

Course Proposal SharePoint Site (Password Protected) Enter SharePoint here:

<https://committees.moss.drexel.edu/coursechange/>.

Note: a log-on box will appear. Enter your username in the format:

drexel\USERNAME where USERNAME is your abc123 style user name. Enter your Drexel domain password and click OK

Senate Committee on Student Life, Michael Kennedy.....No Report

Senate Committee on Academic Support, Jeremy Johnson.....10 minutes

Senate Committee on Faculty Affairs, Bahram Nabet.....15 minutes

Senate Budget, Planning & Development Committee, Eva Thury....pg.6...15 minutes

Senate Research & Scholarly Activity Committee, Cameron Abrams

5. Unfinished Business (5mins.)
6. New Business (5mins.)

Faculty Senate Meeting February 14, 2012 - 2:30pm – Sky View

Minutes of Faculty Senate Meeting

13 December 2011

Present: CoAS: B. Hornum (Chair), E. Thury
(New Senate) DUCOM: V. Zarro
CoNHP: M. Kennedy (for Cornelius), J. Rubertone, D. Ebaugh,
J. Serembus (for Lackman)
CoMAD: T. Artz, Hayes, Mauriello, B. Tobia
RCGCoPS: V. Genis, Torbica, Foster, Miller
CoE: Kurzweg, Abrams, Fontecchio, Palmese, Johnson, Nabet, Martin
CoIST: Drott, Neman, Park, Song
LCoB: H. Maragah, S. Hammoudah, S. Siegel, J. Weiner
SoPH: M. Polansky
SoBME: D. McEachron
SoLaw: M. Bernstein
Athletics: none

1. Call to order 2:30 pm.
2. Observation of a moment of silence in recognition of the recent passing for Professor Tom Hindelang, the first Chair of the Faculty Senate of Drexel University
3. Approval of minutes of November 14, 2011 Faculty Senate meeting, with corrections of the list of attendees:
 - Professors Drott (IST), Song (IST), Foster (Goodwin), Siegel (CoAS), Rubertone (CNHP), Zarro (DUCOM), and Tobia (CoMAD) were in attendance.
4. Chair's Report
 - President's recent Open Forums on Drexel Strategic Plan were well attended, with good comments from participants
 - Review of MSCHE self-study document continues
 - Chair of MSCHE site visit team, Chancellor Cantor (U Syracuse) will visit Drexel University on Friday, December 16th
5. Drexel University Strategic Plan 2012-2017 Update (Provost Greenberg/ Janet Fleetwood)
 - Strategic Plan is not yet finished; Provost requests that strategic plan not be shared outside the Faculty Senate, at this time.
 - Drexel University Strategic Plan will combine an academic plan, a campus master plan, and an enrollment plan
 - Many Town Hall meetings with President Fry are planned for January
 - Board of Trustees is reviewing the Strategic Plan as well. Trustee input is critical to the success of strategic plan
 - Growth estimates on enrollment are tentative, based on changing circumstances
 - Q: How will the strategic plan be implemented and funded?

A: An operational (action) strategic plan will be developed after the strategic plan.
The next capital campaign will be developed around the strategic plan
Large tuition increases are unlikely in near term

6. Standing Committee Reports

- SNC (H. Maragah)
 - o Election of two at-large members, one from CoAS and one from CoE. Rachel Reynolds and Chuck Haas were elected.
- SCAA (J. Martin)
 - o Consent Agenda approved (26 for, 0 against, 0 abstentions)
- SCSL (M. Kennedy)
 - o Resolution approved (29 for, 0 against, 0 abstentions)
- SCRSCA (C. Abrams)
 - o Resolution for establishment of unit level research committees approved (27 for, 0 against, 0 abstentions)
- SCAS (J. Johnson) - committee is investigating ODS
- SCFA (B. Nabet)
 - o Resolution approved (19 for, 0 against, 0 abstentions)
- SCBPD (E. Thury)
 - o Resolution approved (17 for, 0 against, 0 abstentions)

7. MSCHE Update (Vice Provost DiNardo)

- MSCHE conference in Washington, DC recently
- Seeking faculty feedback on preliminary draft of self-study document, available on DrexelOne
- Focus groups are scheduled for January 2012
- MSCHE site visit in late March 2012

8. New Business

- Upcoming Faculty Senate Meetings:
 - o Faculty Senate Meeting – Tuesday, January 24, 2012, 2:30 pm, Sky View

Respectfully submitted,

Michael C. Kennedy, Ph.D.
Substitute Recording Secretary

REPORT OF SENATE COMMITTEE ON ACADEMIC AFFAIRS

Ludo Scheffer, reporting
Tuesday January 24, 2012

CONSENT AGENDA

Undergraduate

Course changes

10.11025 ECEP 401 Radiation Detection & Control
10.11188 SE 311 Software Architecture II
10.11187 CS 342 Interactive Comp Graphics
10.11206 FIN 341

New Course

10.11101 MEM 333 Mechanical Behavior of Materials

Graduate

New Course

10.11165 ECET 997 Dissertation: Research Telecomm

Special Topics

10.11163 ECEC 890 Special Topics in Telecomm
10.11160 ECES 890 Adv. Special Topics in System Engineering
10.11158 ECEP 890 Adv. Special Topics Power Engineering
10.11156 ECEE 890 Adv. Special Topics in Computer Engineering

Course credit change

10.11164 ECET 898 Master's Theses Telecomm
10.11162 ECET 697 Research in Telecomm
10.11161 ECES 997 Dissertation:- Research System Engineering
10.11159 ECEP 997 Dissertation: Research Power Engineering
10.11157 ECEE 997 Dissertation: Research Electrophy
10.11155 ECEC 997 Dissertation: Research Computer Engineering

Grading change

10.11176 ECEP 998 PhD Dissertation Power Engineering
10.11177 ECES 898 Master's Thesis
10.11178 ECES 998 PhD Dissertation Systems Engineering
10.11179 ECET 998 PhD Dissertation
10.11176 ECEP 998 Master's Thesis
10.11174 ECEP 612 Economic Operative Power System
10.11173 611 Power Systems Security
10.11171 ECEE 998 PhD Dissertation Electrophy
10.11172 ECEP 610 Power System Dynamics
10.11170 ECEE 898 Master's Thesis
10.11169 ECEC 998 PhD Dissertation
10.11168 ECEC 898 Master's Thesis Comp. Engr.
10.11154 ECEC 890 Adv. Special Topics in Computer Engineering

END CONSENT AGENDA

SCAA Report to Faculty Senate – Tuesday January 24, 2012

CoAS - Math

10.11203 Drexel University Department of Math, College of Arts & Sciences with the Department of Epidemiology and Biostatistics, School of Public Health: Proposed accelerated program: BS or BA in Mathematics/ MS in Biostatistics (BS/MS or BA/MS Program). Highlights of the B.S. or B.A. in Math/ M.S. in Biostatistics program include an accelerated format, allowing students to save time on their educational pursuits; early training in biostatistical methodologies; waiver of GRE scores for those admitted to the program; and a unique blended experience whereby motivated undergrads can benefit from graduate level teaching while completing their undergraduate degree.

Westphal

10.11134 Photography curriculum changes

Minor in Photography

Pre-req changes

Course deletions

New courses: PHTO 336, 340, 453, 455, 456, 457, 458, 459

BPD Report to the Faculty Senate
January 24, 2012

On January 11, 2012, Helen Bowman, the Drexel Chief Financial Officer, gave the Committee a report on the finances of the University that sketched out her plans for the FY 2013 budget. Bowman is preparing the FY 2013 budget. She has so far been able to include all the contractual obligations of the University. She is still about \$3 million short of having a balanced budget, but will have it balanced for the May Board meeting, she believes, without touching any existing budget lines.

The new budget includes a \$4.5% tuition increase as well as a room charge increase of 3.5% and a 4.5% increase for board. Bowman was advocating for a smaller tuition increase, but it was necessary for the FY 2013 budget, as the detail of that budget will show. The University understands the burden this increase puts on our families and is looking for alternative revenue sources and efficiencies to offset increases in the future.

Details of the developing FY 2013 budget (subject to change):

- \$3 million placeholder for interim lease space and operating expenses for CoE, as a result of bringing on board a new Dean of Engineering.
- \$1 million for lease contingencies
- funding for any positions which are unfunded currently. That is, some positions are phased in with one-time-only funds and then need to be integrated into the regular budget after that. This includes an additional person for Bowman's office.
- \$4.5 million for the Provost, including:
 - \$1.5 to address the students we took on in Fall 2011-12 beyond our enrollment targets (130 in number)
 - \$2 million for new faculty hires
 - \$1 million for startups
- \$1.7 million to bring CoM salaries up to AAMC standards, waiting for survey results to determine the final amount
- \$3 million for Academy of Natural Sciences to cover both the operating deficit as well as investing in the new BEES program
- \$8 million to fix a problem with the fringe benefit recovery rate. The actual rate should be 33%, but in past budgets we were putting in 29%, an \$8 million difference that cut into our bottom line and affected our financial rating.
- \$2 million to fully fund fringe benefits.
- \$0 in salary savings. This budget category refers to the amount put into the budget for the recovery of allocations for salary lines that were not spent because of death, retirement or other departure of employees whose salaries were already in the budget. In the past, it was between \$2-3 million in reality, but it was budgeted at \$5.8 million to balance the budget.
- \$2 million for the repayment of the principal for our debts. In the past, the budget only contained money to pay for the interest, not the principal. The total amount needed is \$10 million, but this is being phased into the budget at the rate of \$2 million a year for 5 years.
- \$4 million for strategic initiatives. This adds \$3 million to the \$1 million budgeted in FY 2012.
- \$2 million in new funding for ongoing maintenance. Currently approximately \$5 million of the existing capital expenditure budget is allocated to ongoing maintenance. It has

been determined that we need a yearly \$15 million, and the extra \$10 million will be phased in over 5 years.

Bowman reported that additional issues were being studied with respect to the final formulation of the FY 2013 budget:

- There may be some savings available in the fringe recovery rate. With self-funding of our health insurance, our rate may be down to 32%, and that would be savings of \$2 million, but this is being investigated further before it is put into the budget.
- DeL revenue needs further study. In fact, there needs to be a review of the projected income provided by our subsidiaries. This has not been done before. If a subsidiary projects 17% growth, as happened with DeL last year, and only has 12%, we have to account for that difference. This year DeL is projecting 10%: Bowman's plan is to put in only 5%.
- The finances of the CoM. We provide \$20 million in funding to the college, of which \$13 million is a gift-in-kind and \$7 million is to balance the school's budget. There is \$7 million of state funding in the budget operationally. This funding seems more likely than the state funding which was pulled last year, but if it falls through, the budget could be out of balance by \$10 million instead of \$3 million. This situation is not ideal, and Bowman hopes to get these funds out of the operating parts of the budget completely in the future.
- The finances of the Law School: the student discount rate there has been higher than expected and this could be costly for the University.

Bowman reported that, apart from the funding included in her report, the University would have no budget process: there will be no budget call apart from the fixes she has detailed.

Also, she reported that an external consultant will be hired to look at our budget from the point of view of span of control. This step is part of the process of preparing for the recommendations of the Strategic Planning Task Force on Resource Allocation that a budgetary change for the University be implemented that would move us toward a Responsibility Centered Management model.

The Committee unanimously expressed its appreciation for this frank report, even though the news it bears is not good in some cases. The sharing of such information with the faculty represents a new working relationship between the President, his CFO and the Committee.