

Graduate Major/ Program Transfer Form

This form is to be used by a Drexel University graduate student who is applying for permission to transfer from one major or program to another within the university. After departmental approval signatures are obtained, forward to the Office of Graduate Studies in Randell 240. The form will finally be sent to the Student Resource Center, Main Building.

Student Information

To be completed by the Applicant:

Name _____ Student ID _____
Home Address _____
City _____ State _____ Zip _____ Phone # _____
Present Major _____ Year Admitted _____
Desired Major _____ Date to Transfer _____
Transfer to Business major must have GMAT score _____
Reason for requesting permission to transfer _____

Applicant: Do not write in the box below!

Memorandum of Action taken on Applicant

Interviewed by the graduate advisor of department to which student hopes to transfer:

_____ Date _____

Recommendation _____

Applicants: Degree Code: _____ Program Code: _____

College: _____ Effective Term: _____

Major: _____

Student Type: Provisional Continuing Level: Masters Doctoral

Signature of Graduate Advisor of Department releasing student: _____ Date: _____

Signature of Graduate Advisor of Department accepting student: _____ Date: _____

Graduate Studies Approval: _____ Date: _____

Please note: F1 or J1 visa holders must obtain a new I-20 or DS-2019 from the International Students and Scholar Services in Room 210, Creese Student Center, upon readmission. **Forward a copy of this form with approvals to the ISSS office.**