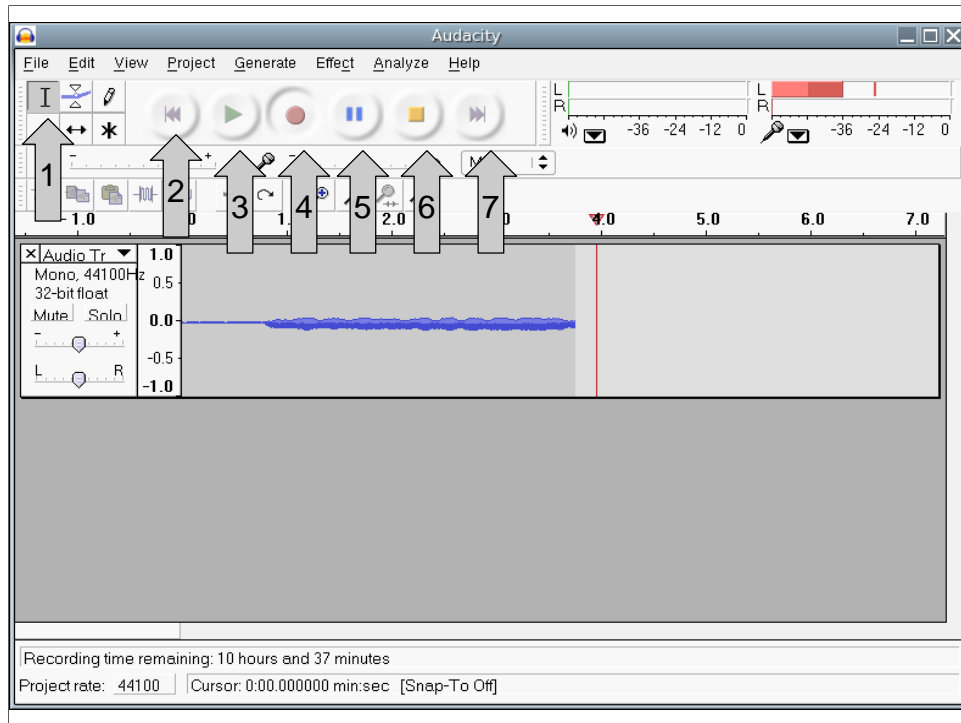
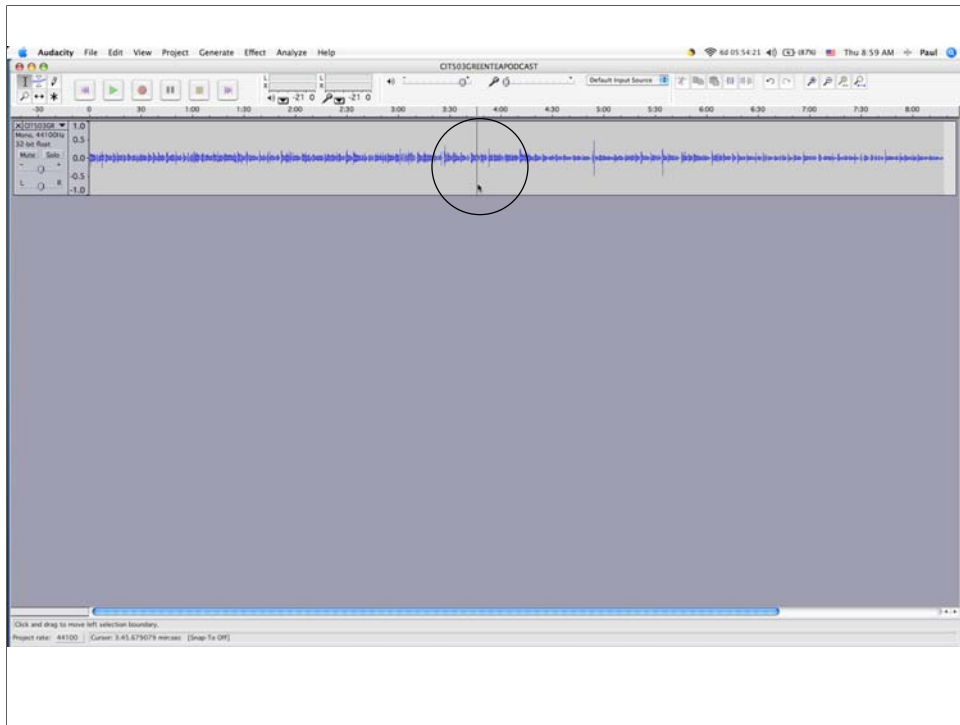


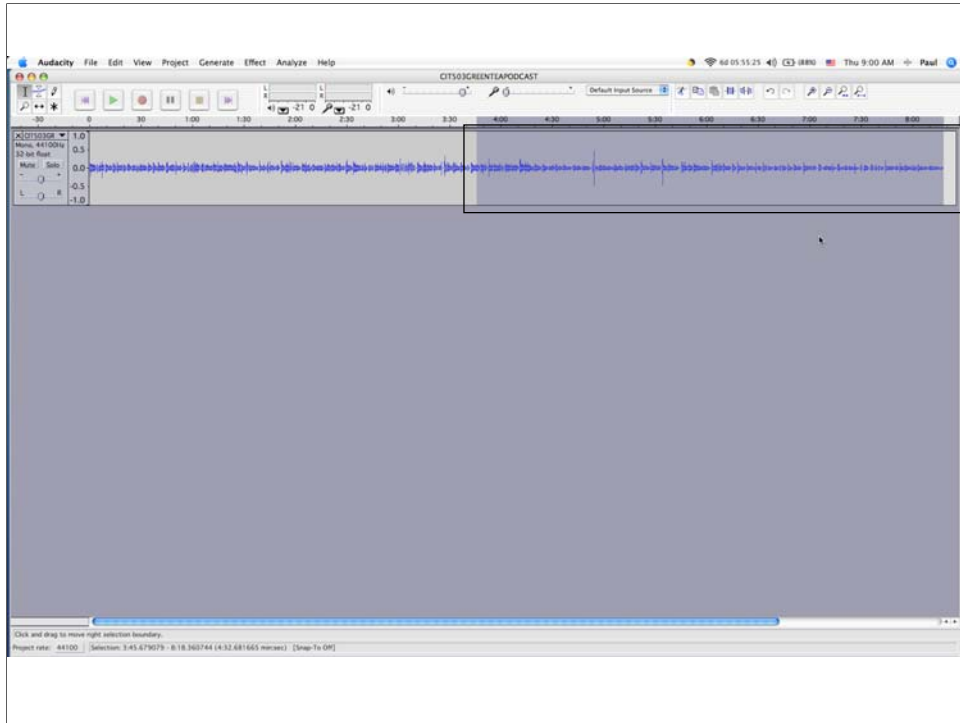
# Editing with Audacity



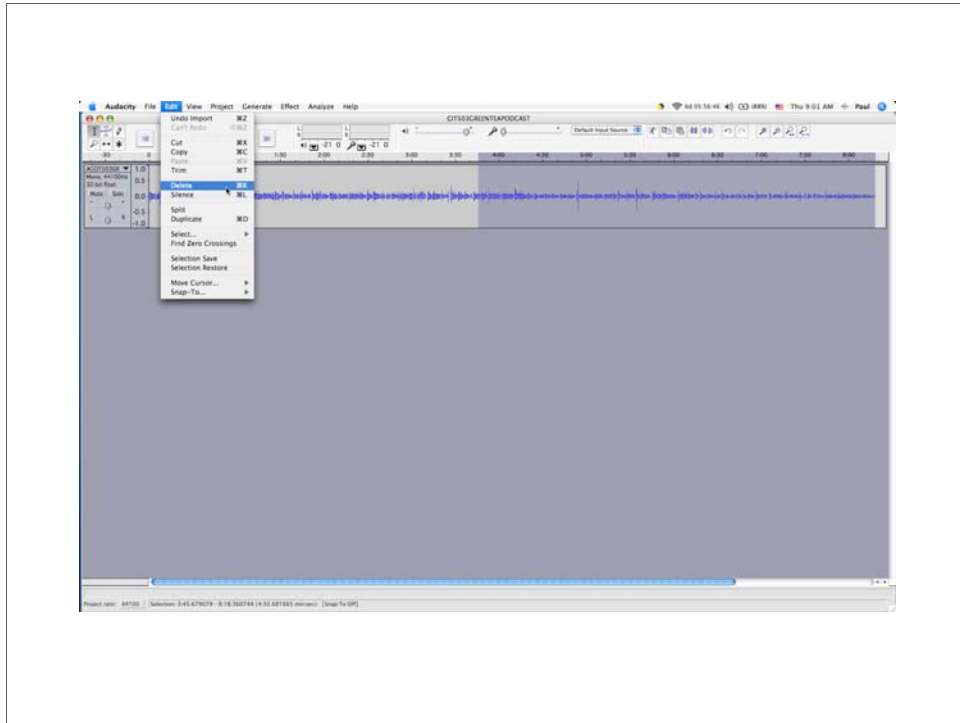
1. Select Tool
2. Go to beginning of clip
3. Listen to clip
4. Record
5. Pause
6. Stop
7. Go to end of clip



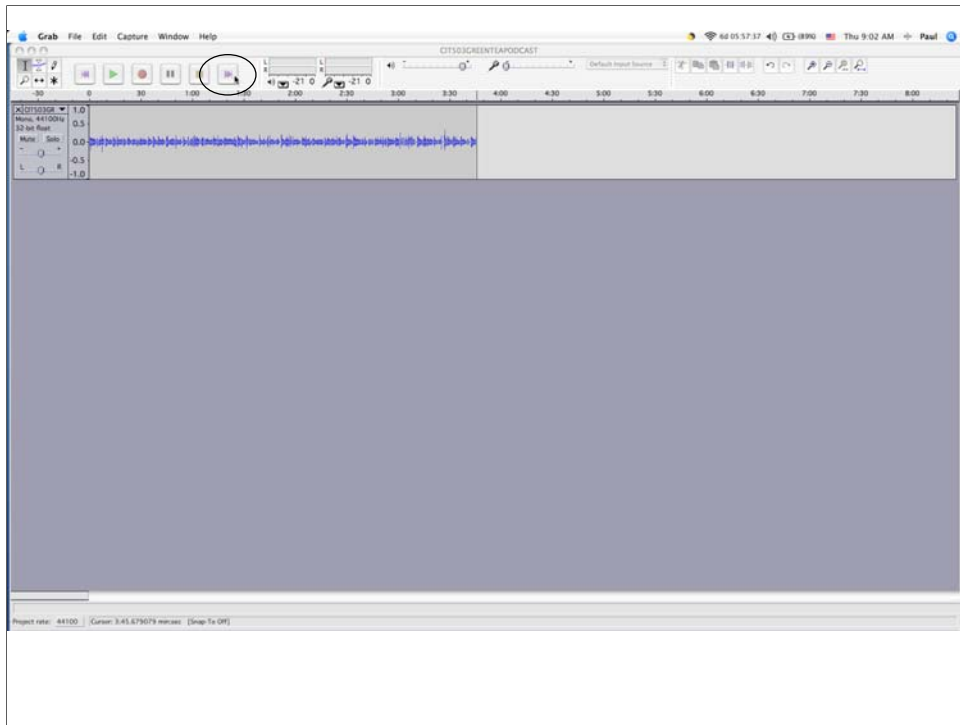
Select the starting point for editing



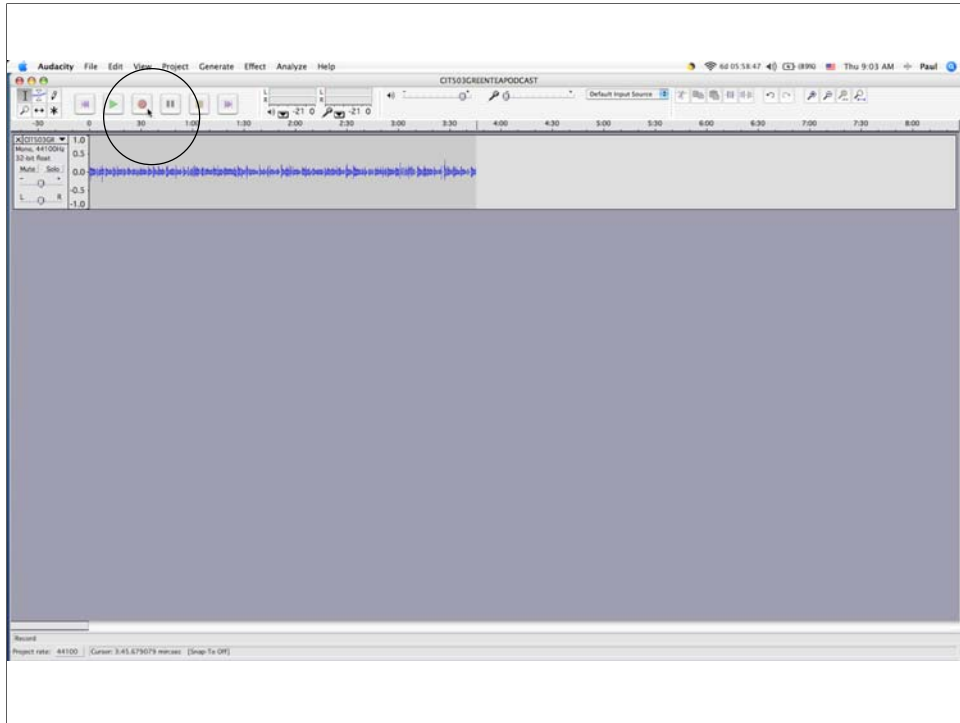
Select the portion of the sound you want to delete



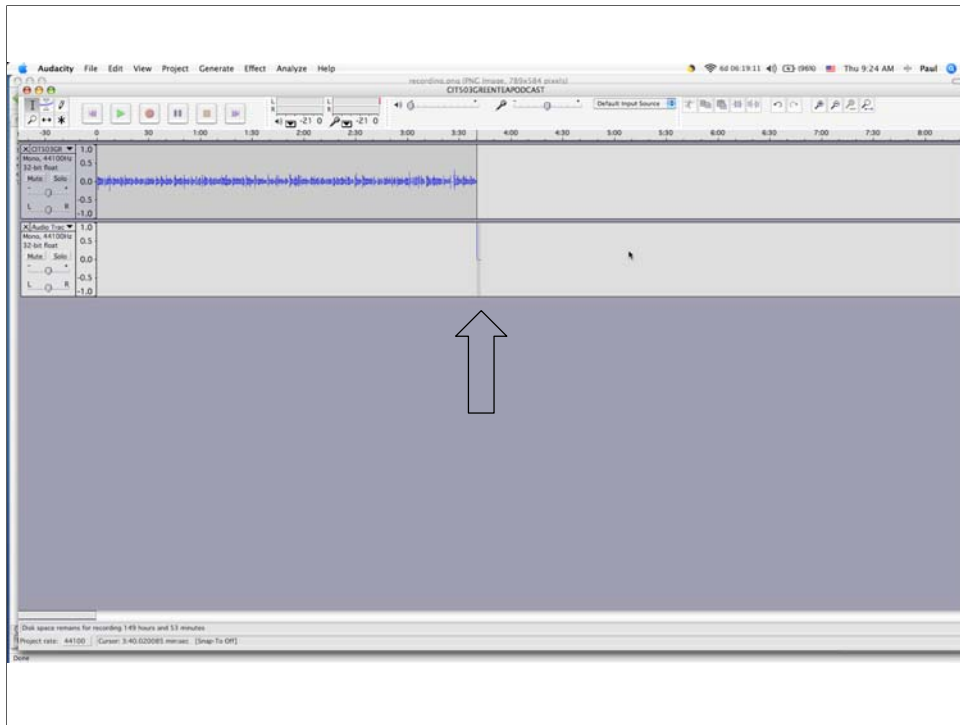
Click on “Edit/Delete” (or hit the delete key) to delete the sound.



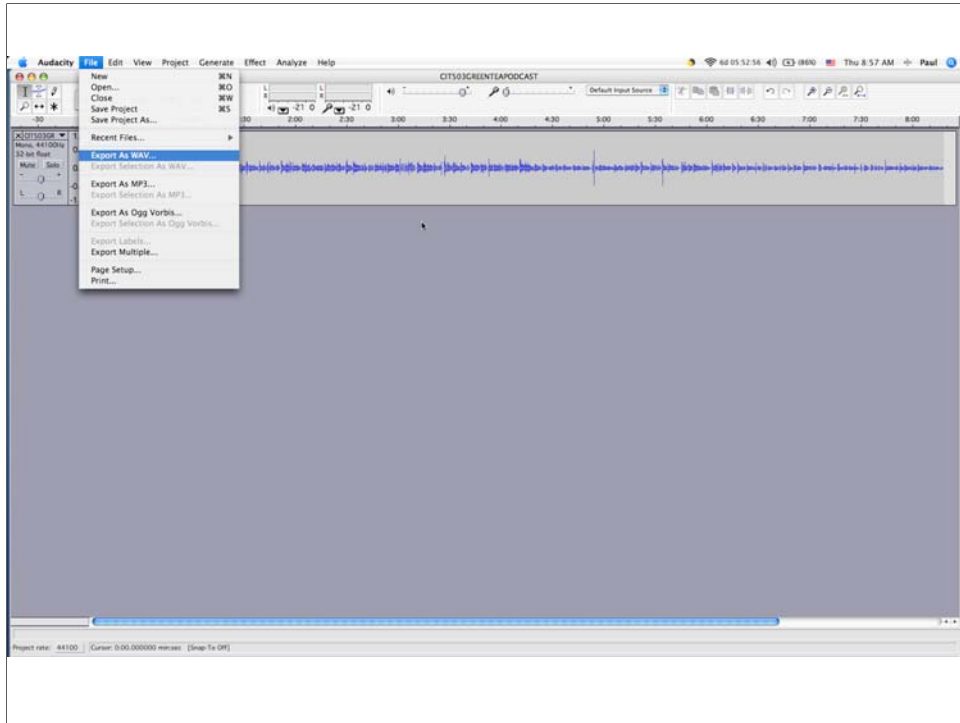
Go to the end of the clip to position the cursor where you want the new sound to begin.



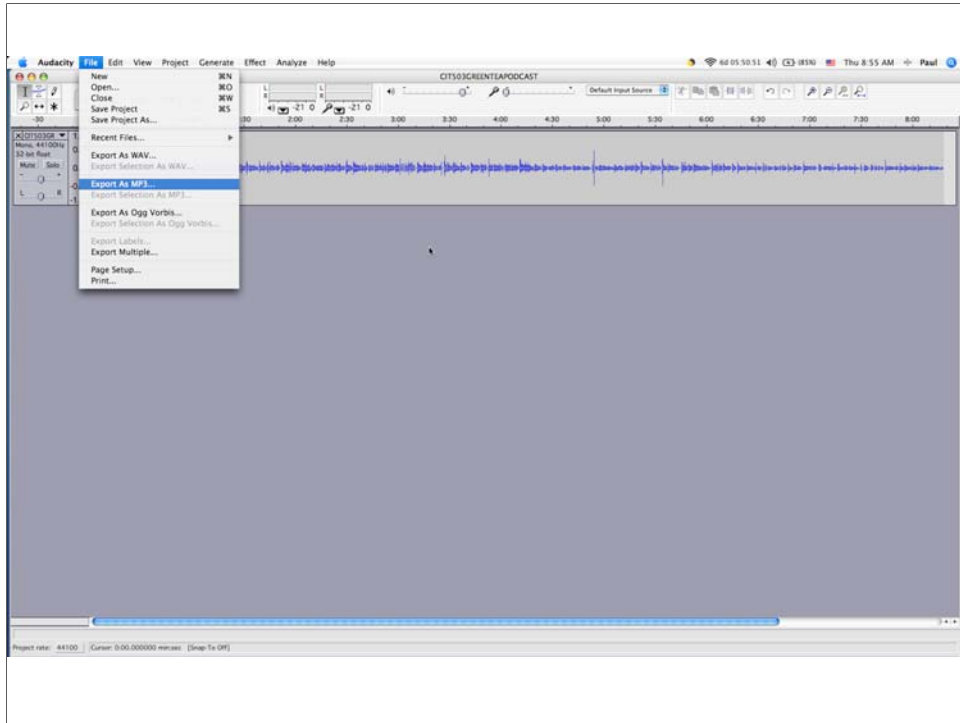
Click the record button



When you click the record button a new track will appear below the original one. The new sound will begin at the end point of the track above it. The tracks will be mixed together when you export the file.



If the sound clip is for a single slide in a Powerpoint presentation, export the file in the .wav format. This provides the best sound when the file is converted to flash.



If the sound clip is a single file for use as a podcast, export it in the .mp3 format for uploading