



Drexel University Alumni Association Grants Program

The Drexel University Alumni Association evaluates funding proposals and provides financial support for activities hosted by recognized student organizations that increase the interaction between students and alumni, enhance the student experience, promote tradition, support academic excellence, reconnect alumni to the university, create a greater awareness of the Alumni Association, and promote the Association as a relevant and integral part of the university community.

Funding Proposal Policy

The Grants Program Committee of the Drexel University Alumni Association Board of Governors reviews all funding proposals. Proposals must be submitted in writing according to the quarterly deadlines posted by the Alumni Association at www.drexel.edu/alumni/grants and at least two (2) months in advance of the event or program. Exceptions may be made at the Committee's discretion provided that the proposal details the organization's plan to adequately market and advertise the event or program, and based on funding availability.

Requirements of the proposal include:

- Overview of proposed program to include program goals and objectives, expected attendance and composition of intended audience
- Outline of proposed publicity plan
- Summary of projected program revenues and expenses
- Suggested partnership opportunities to promote Alumni Association programs and services

In addition, the proposal must include a narrative that demonstrates how the program will support one or more of the strategic initiatives of the Alumni Association as outlined below:

- Increase the interaction between students and alumni
- Enhance the student experience
- Promote tradition
- Support academic excellence
- Reconnect alumni to the university
- Create a greater awareness of the Alumni Association
- Promote the Alumni Association as a relevant and integral part of the university community

Applicants may be required to interview with the Grants Program Committee, and all grant requests must be aligned with Drexel University policies, including those of Student Life and the Office of Campus Activities, and all programs supported by the Grants Program must adhere to all university policies on student programming and events. **Programs involving alcohol will not be funded. Funding will also not be approved for alumni travel, speaker fees or honoraria. As well, grants will not be granted for events and programs that occurred in the past.**

Organizations approved for grant funding must complete a Final Project Report within two (2) weeks after the conclusion of the program. Any future funding for the applicant group will be contingent upon accurate completion and timely submission of the report to the Alumni Association.

Funding Proposal Requirements

- Grants Program Funding Proposal form, including a budget summary (income and expenses must balance)
- Project narrative
- At least one (1) letter of support from the organization's faculty/staff advisor.

Submit proposal and letters of support to:

Mail Drexel University Alumni Association
Paul Peck Alumni Center 60-2
3141 Chestnut Street
Philadelphia, PA 19104
Attn: Grants Program Committee

Fax (215) 895-2095
E-Mail alumni@drexel.edu