



VOLUNTARY EXIT QUESTIONNAIRE

We would appreciate you taking the time to answer the following questions as honestly as possible. Your individual responses are treated as CONFIDENTIAL.

Name(optional): _____ Hire Date _____
Title _____ Termination Date _____
Department _____ Supervisor _____

What prompted you to seek alternative employment?

_____ Type of work _____ Compensation _____ Company Culture
_____ Lack of Recognition _____ Career Advancement Opportunity
_____ Family Circumstance _____ Quality of Supervision
_____ Other Reason (please specify) _____

Explain the type of position you held with the University.

Rate your manager on the following:

	always	usually	sometimes	Never
follows policies and procedures				
treats employees in a fair and equal way				
provides recognition for a job well done				
resolves complaints and problems				
welcomes suggestions				
maintains discipline				

How frequently did you receive performance feedback?

How often did you and your manager discuss career goals?

Please include any additional comments.

What do you think of the following in your department?

	excellent	good	fair	Poor
cooperation/teamwork in the department				
cooperation with other departments				
department orientation and on-the-job training				
communication				
working conditions				
work schedule				

What did you like most about your job with Drexel?

What did you like least about your job with Drexel?

Please include any additional comments.

How do you feel about the following?

	excellent	good	fair	Poor
salary/pay rate				
vacation/sick leave				
health insurance program				
tuition assistance				
training & development				
career opportunities				
retirement plan				

Please include any additional comments.

Would you return to Drexel for employment? YES or NO

Please explain: _____

What did you find most appealing while working at Drexel? _____

Please return this questionnaire to your HR Consultant at:

3201 Arch Street, Suite 430

Fax 215-895-5813

We appreciate your cooperation.

HR Consultant: _____