



# JAMES CREESE STUDENT CENTER

## lobby display case request form

Organization/Department \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Display Theme \_\_\_\_\_

Start Date\* \_\_\_\_\_ End Date\* \_\_\_\_\_

*\* Start date will be the date in which you will be permitted to setup your exhibit.  
The end date is when all contents will be removed.  
Reservations are typically made for two weeks and under special circumstances may be approved up to four weeks.*

Briefly describe display contents/exhibit \_\_\_\_\_

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Student Union Operations reserves the right to approve or deny exhibit content. Requests from student organizations will be given priority. A reservation confirmation will be emailed to the contact person listed.

Return to:  
**Student Union Operations**  
Creese Student Center  
3210 Chestnut Street  
Philadelphia, PA 19104  
tel.215.895.2515 | fax.215.895.2175  
suo@drexel.edu

